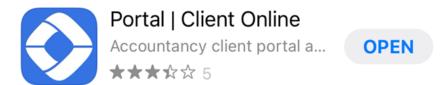


Installing the app Cliënt Online

Go to the App store (iOS) / Play store (Android) to download Pinkweb's Client Online app.



Activate the app with the already known username-password combination. Confirm the activation with the SMS code.

(if you do not remember the account information, click 'Accountgegevens vergeten?'.

Activeren Activeren Activeren Vul de bevestigingscode in die u via SMS ontvangt Gebruikersnaam Wachtwoord CODE OPNIEUW VERSTUREN

Invent and confirm your own access code.



- When you are using an iOS device you can activate 'Face ID'
- The next screen will ask if you want to receive notifications. We recommend that you enable these. Of course, you can disable them at any time.

NOTIFICATIES INSCHAKELEN

The app is now set up and can be accessed via this icon:





Document approval via app Cliënt Online

Log in to the app with the five-digit access code. Voer uw vijfcijferige toegangscode in. There is an action ready in the app. Click on it. Acties Filter (Publicatiestuk = Publication annual report Aangifte = tax return **Publicatiestuk** > After this you will see the details of the document to be approved. It is now possible to open the PDF document. **OPEN DOCUMENT** When you view the document, you can either agree 'akkoord' or disagree 'afkeuren'. **AKKOORD AFKEUREN** If it is a publication of the annual report, first you will be asked whether the financial statements have been adopted by the general meeting (= vastgesteld door algemene vergadering). If you answer 'Ja' (= Yes), you can then enter the adoption date. You close with 'Volgende' (= Next). Datum vaststelling Wo 16 dec. Is deze jaarrekening vastgesteld door algemene vergadering? December 2020 Ja Datum vaststelling 10 11 12 13 16-12-2020 Nee 14 15 16 17 18 19 20 VOLGENDE

You will receive a SMS code. With this code you send the document. You should see that the document was successfully sent under an ID number